

Client Assessment Form — General Immigration Intake

Form EBBI-GAF-2026-07 · General information only — not legal advice

How to fill this out: Write dates as Day / Month / Year (e.g. 04 / 07 / 2026). UCI / Client ID (if any): 0000-0000 or 00-0000-0000. Where a question does not apply, write **N/A**. Print clearly in block letters. Use additional sheets labelled with section name if needed. Return by mail, in person, or scan and email to admin@explorebeyondborders.ca. Expected response: 2–3 business days.

1. Basic Information

Last Name	First Name(s)
Date of Birth (D/M/Y)	Citizenship / Nationality
Email Address	Phone Number
Preferred contact (phone / email / WhatsApp / Messenger)	Preferred language (English / Tagalog / French / Other)
Current mailing address (city, province/state, country)	
UCI / Client ID (if any)	Existing Application / File # (if any)

2. Passport

Issuing Country	Passport Number
Issue Date (D/M/Y)	Expiry Date (D/M/Y)

3. Your Status in Canada

Check the physical permit document for expiry — the most common missing detail.

Are you currently in Canada?

☐ Yes ☐ No

Date First Arrived in Canada (D/M/Y)	Current Permit / Status Type (e.g. PGWP, Study Permit)
Expiry Date on Current Permit (D/M/Y)	Province you currently live in
Previous Permits Held in Canada (type and dates)	
Express Entry profile? (Yes / No / Not sure)	Approximate CRS score (if known)
Settlement funds available (range, if applicable)	

4. Immigration & Background History

Mirrors IRCC Schedule A background questions. Answer fully to avoid delays.

Have you ever applied to IRCC before?

☐ Yes ☐ No

Ever refused a visa, permit, or entry (Canada or any country)?

☐ Yes ☐ No

If yes, briefly explain (country, year, reason) — or N/A

Ever asked to leave, deported, or removed from any country?

☐ Yes ☐ No

Ever arrested, charged, or convicted of a crime in any country?

☐ Yes ☐ No

If yes, briefly explain — or N/A. Being upfront protects your file.

Any medical condition IRCC may consider relevant?

☐ Yes ☐ No

Biometrics completed for current application?

☐ Yes ☐ No ☐ Not sure

5. Travel History (all countries since age 18)

List every country lived in 6+ months since age 18 — determines police certificates needed.

COUNTRY	FROM (D/M/Y)	TO (D/M/Y)	PURPOSE	6+ MO.?
				☐
				☐
				☐
				☐

Attach additional sheet if more countries apply.

6. Family & Relationship Situation

Marital Status (Single / Married / Common-law / Divorced / Separated / Widowed)

Date marriage or cohabitation began (D/M/Y)

Continuous cohabitation 12+ months? (Yes / No / N/A)

☐ Spouse/partner is citizen or PR

☐ Parent is citizen or PR

☐ Sibling is citizen or PR

☐ Child is citizen or PR

☐ None of the above

Family ties in Canada (relationship + status; names optional)

Dependent children (ages, or N/A)

7. Work & Education

Current / most recent occupation

NOC or job title in plain language

Employer name

Total years experience in this field

Job start (D/M/Y)

Job end (D/M/Y or "current")

Highest education completed (country)

ECA completed? (Yes / No / N/A / Not sure)

8. Employer Offer & Relocation

Is an employer willing to hire you in Canada?

☐ Yes ☐ No

Employer / company name

Position / job title offered

Wage offered (hourly or annual)

Proposed start date (D/M/Y)

LMIA status (Not started / Applying / Positive / Exempt / Not sure)

Open to relocating for PR purposes?

☐ Yes ☐ No

If yes, which province(s)?

9. Language Test

Taken English or French test?

☐ Yes ☐ No

Test (CELPIP / IELTS / TEF / TCF / Other)

Test date (D/M/Y)

Listening

Reading

Writing

Speaking

Basic French ability? (Yes / No / Not sure)

10. Your Goal

- | | |
|---|---|
| ☐ Permanent residence | ☐ Work in Canada |
| ☐ Study in Canada | ☐ Visit Canada |
| ☐ Join family in Canada | ☐ Citizenship (already PR) |
| ☐ Renew / replace status | ☐ Not sure — exploring |

How soon hoping to move forward?

- | | |
|---|---|
| ☐ Status expiring within 30 days | ☐ Status expiring within 60 days |
| ☐ Status expiring within 90 days | |

Briefly describe your situation in your own words

11. Document Status — check all you have ready

- | | |
|--|--|
| ☐ Valid passport | ☐ Education credentials / transcripts |
| ☐ Work reference letters | ☐ Language test results |
| ☐ Marriage certificate | ☐ Birth certificate |
| ☐ Police clearance certificate(s) | ☐ None of these yet |

12. Philippine Documents Needed (if applicable)

- | | |
|---|--|
| ☐ NBI clearance | ☐ PSA birth certificate |
| ☐ PSA marriage certificate | ☐ PSA CENOMAR |
| ☐ None / not applicable | |

13. Humanitarian & Compassionate (optional)

H&C (IRPA s.25) is exceptional — N/A is a normal answer.

Years lived in Canada (this stay)

Establishment in Canada (work, community) — or N/A

Children in Canada whose interests could be affected?

- ☐ Yes ☐ No

If yes, briefly explain — or N/A

Hardship or risk if returning home?

- ☐ Yes ☐ No

If yes, briefly explain — or N/A

Subject to removal order or pending refugee decision?

- ☐ Yes ☐ No

If yes to removal order / refugee pending: contact EBBI urgently — direct review with Atty. Garvida before other applications.

Client Declaration

I declare that the information provided is true, complete, and accurate to the best of my knowledge. This form is for general assessment only, does not constitute legal advice, and does not guarantee eligibility for any pathway. I have read the Privacy Policy and Legal Notice at explorebeyondborders.ca. I authorize EBBI to share this information with supervising counsel, Atty. George M. Garvida.

☐ I have read and agree to the above declaration

Full name (print)

Signature

Date (D/M/Y)

For EBBI Staff Use Only

Received by

Date received (D/M/Y)

Reference code assigned

Pathway flagged

Reviewed by Atty. Garvida (date)

Follow-up method

Online option: explorebeyondborders.ca/general-assessment.html · Legal Notice: explorebeyondborders.ca/legal-disclaimer.html · Privacy: explorebeyondborders.ca/privacy.html